

# Work Zone Application – Permit (obstruction of verge/footpath/road)



**Please Note:**

- The application is required to be submitted 7 working days prior to the commencement of works.
- If the application is not received within 7 working days prior to start of works, additional fees will apply. The application may also be declined.
- A scaled sketch / photo / plan etc of the work zone area must be provided with this application.
- If a sketch is not submitted your application may be declined.
- For obstructing parking bays, refer to “Application to hire parking bay” form.

**APPLICANT DETAILS**

Name:		
Company Name:		
Company ABN:		
Address:	Suburb:	Post Code:
Phone - Home:	Work:	Mobile:
Email:		

**LOCATION DETAILS**

Address where works are taking place: _____	
Request to obstruct: <input type="checkbox"/> Verge <input type="checkbox"/> Footpath <input type="checkbox"/> Road*	
* For Traffic Management approvals, please ensure AWTM accredited plans are included	
Obstruction type (eg. skip bin, temporary fencing, material deliveries etc.):	
Start date:	Finish date:
<b>*Maximum of 3 months</b>	
Start time:	Finish time:
Nature of works:	

**Please provide sketch of work zone area**


**PAYMENT DETAILS**

<b>Description</b>	<b>Fee</b>	<b>No.</b>	<b>Total</b>
Work zone application fee <i>(application received 7 working days <b>prior</b> to works start date)</i>	\$60.00 (per 3 months)		
Traffic Management permit fee	\$250.00		
Charity Organisations	No Charge		
<b>PERMITS ON SHORT NOTICE</b>			
Work zone application fee <i>(application received <b>less</b> than 7 working days prior to works start date)</i>	\$110.00 (per 3 months)		
Traffic Management permit fee <i>(application received <b>less</b> than 7 working days of works start date)</i>	\$550.00		

Note: Fees may be in addition to any development bond fees.

Applicable fee amount will be noted before approval is granted and is to be paid Prior to approval letter.

**\* Credit card surcharges apply as per the current Schedule of Fees on the Town’s website.**